

Princeton University **Plasma Physics Laboratory**
 James Forrestal Campus
 P.O. Box CN17
 Princeton, N.J. 08543

Proposals Due 2:00 P.M. TUESDAY 28 JUNE 2011

8 June 2011

TO: RFP 11-049F Recipients

SUBJECT: Amendment No. 1 to Request for Proposals (RFP) 11-049F
 Managing PPPL Food Services (Cafeteria and Catering)

A Request for Proposals (RFP) 11-049F Pre-Proposal Conference was held in the Princeton Plasma Physics Laboratory (PPPL) Lyman Spitzer Building (LSB) Auditorium at 10:15 Wednesday 1 June. The following were in attendance:

Company	Representative	Phone – E-mail Address
Acorn Food Service	Rick Vero	(973) 229-9001 Rick.Vero@acornfood.com
Brock & Company, Inc.	Suzanne Gunchak	(610) 291-2972 sgunchak@brockco.com
Brock & Company, Inc.	Carl J. Scharle	(610) 724-7541
Eurest	Ed Ullrich	(215) 840-7937 ed.ullrich@compass-USA-com
FitzVogt & Associates	Todd Lindsay	(603) 756-4578 Ext 66 (339) 788-9168 Fax tlindsay@fitzvogt.com
Restaurant Associates	Brian Driscoll	(609) 258-3507 bdriscoll@princeton.edu

Company	Representative	Phone – E-mail Address
Restaurant Associates	Andrew Ziobro	(212) 613-5549 (704) 295-5614 Fax aziobro@restaurantassociates.com
Restaurant Associates	Kari Jeanne Bowman	(609) 258-3496 kbowman@princeton.edu
Whitsons Food Services	Tom Troy	(973) 204-8104 troyt@whitsons.com
Whitsons Food Services	Mary Keane	(631) 255-3905 (cellular) keanemka@whitsons.com
PPPL – Head of Human Resources Department	Sue Murphy-LaMarche	(609) 243-2224 smurphy@pppl.gov
PPPL Technical Representative for the Cafeteria	Ed Jenkins	(609) 243-3529 ejenkin@pppl.gov
PPPL Procurement RFP Coordinator	Larry Sutton	(609) 243-2441 -2021 fax lsutton@pppl.gov

The Conference Agenda included administrative announcements, a discussion of the Statement of Work requirements and a tour of the cafeteria work site.

Larry Sutton, the RFP Coordinator provided the following administrative information.

Background:

- ✓ PPPL is operated by Princeton University for the US Department of Energy
- ✓ Whitsons Food Services Corporation currently operates the cafeteria – their Subcontract is scheduled to terminate 9/30/2011. It will have been in effect for about 6 years

Lab policy to re compete the Subcontract about every six years

- ✓ Purpose of RFP 11-049F is to select a Subcontractor for the period beginning 10/01/2011 thru 9/30/2014, with PPPL to have Option to extend the performance period for up to three additional years.
- ✓ **Proposals are due to PPPL by 2:00 P.M. Tuesday 28 June 2011**
- ✓ PPPL's goal is to award the new Cafeteria Subcontract before Labor Day so that if it is awarded to a new Subcontractor they will have about a month to mobilize.

Attention was called to RFP PART C: Instructions for Proposal Preparation

- ✓ Paragraph 5 identifies the Qualification criteria (also must have had a representative visit the job site) to submit a Proposal.
- ✓ Paragraph 6 specifies the Evaluation Criteria that will be used to evaluate proposals received.
- ✓ Paragraph 7 states information that must be included in the proposal

NOTE: A proposal requirement is that if the offeror *IS NOT* a Small Business, a "Small Business Contracting Plan" **MUST** be included in the proposal. (A sample of the Plan is in RFP Part D (Forms))

Since the cafeteria is operated on a Government funded facility the Subcontractor must agree that cafeteria employees will receive wages AND benefits AT LEAST equal to that shown for their occupation in the Service Contract Act Wage Determination at Part E of the RFP.

Ed Jenkins, the PPPL Technical Representative for the Cafeteria Subcontract discussed the Statement of Work, and followed up with a guided tour of the cafeteria.

He emphasized sustainability as an overarching goal of the cafeteria with a gradual migration to "green" cleaning products, an increased purchase of local food and produce and an immediate transition to further waste reduction through composting and recycling, including compostable cutlery and packaging.

In response to a conference attendees question re Laboratory population Ms. LaMarche provided the following current information:

450	PPPL Employees
37	Graduate Students
11	US Department of Energy Employees
22*	Subcontractors
<u>27*</u>	Casual Hourly Employees
<u>547</u>	Total

* Typical population numbers

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It must be noted that at all times some Laboratory members may be in travel status.

Attachment 1 to this Amendment is a one page document titled PPPL Cafeteria Calendar Year 2010 Revenue and Transaction History.

A conference attendee questioned whether a new Subcontractor would have any requirements pertaining to the employment of current cafeteria Subcontract employees. At this time we cannot answer that question with certainty. We are aware of the issuance of Presidential Executive Order 13495, dated 30 January 2009, and titled Nondisplacement of Qualified Workers Under Service Contracts (Attachment 2). It is our understanding that implementing instructions are being prepared now and may be issued before the Proposal due date. This issue will be addressed again in a later RFP Amendment.

ALL QUESTIONS, administrative and/or technical pertaining to the RFP and requests to make follow-on visits to the cafeteria site will be sent via e-mail to the RFP Coordinator Isutton (Isutton@pppl.gov). Responses will be received within one working day. If PPPL deems appropriate, substantive questions received and the PPPL response will be provided to all vendors that have visited the cafeteria work site.

It is mandatory that you acknowledge on the Proposal form you submit receipt of this RFP Amendment No. 1.

Sincerely,



Larry L. Sutton

Senior Subcontract Administrator

Attachments: As stated

Attachment 1

PPPL Cafeteria Calendar Year 2010 Revenue and Transaction History												
	Jan-10	Feb-10	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10
REVENUE												
Cafeteria	\$ 20,715	\$ 18,070	\$ 21,451	\$ 27,870	\$ 22,366	\$ 30,061	\$ 24,432	\$ 22,263	\$ 25,745	\$ 21,845	\$ 18,971	\$ 19,662
Catering	\$ 7,142	\$ 7,771	\$ 5,779	\$ 2,663	\$ 1,484	\$ 5,845	\$ 2,258	\$ 1,659	\$ 8,772	\$ 1,272	\$ 2,521	\$ 7,644
Total	\$ 27,857	\$ 25,841	\$ 27,230	\$ 30,533	\$ 23,850	\$ 35,906	\$ 26,690	\$ 23,922	\$ 34,517	\$ 23,117	\$ 21,492	\$ 27,306
SALES REVENUE												
Breakfast	\$ 5,664	\$ 5,130	\$ 6,189	\$ 7,689	\$ 6,182	\$ 8,591	\$ 6,749	\$ 6,327	\$ 7,608	\$ 6,614	\$ 5,861	\$ 6,145
Lunch	\$ 15,050	\$ 12,941	\$ 15,262	\$ 20,181	\$ 16,184	\$ 21,471	\$ 17,683	\$ 15,936	\$ 18,137	\$ 15,231	\$ 13,110	\$ 13,517
TRANSACTIONS												
Breakfast	3,038	2,658	3,185	3,853	3,142	4,213	3,215	3,189	3,647	3,226	2,817	2,992
Lunch	3,605	3,139	3,673	4,708	3,809	4,704	4,031	3,776	4,352	3,608	4,310	3,424

Presidential Documents

Executive Order 13495 of January 30, 2009

Nondisplacement of Qualified Workers Under Service Contracts

When a service contract expires, and a follow-on contract is awarded for the same service, at the same location, the successor contractor or its subcontractors often hires the majority of the predecessor's employees. On some occasions, however, a successor contractor or its subcontractors hires a new work force, thus displacing the predecessor's employees.

The Federal Government's procurement interests in economy and efficiency are served when the successor contractor hires the predecessor's employees. A carryover work force reduces disruption to the delivery of services during the period of transition between contractors and provides the Federal Government the benefits of an experienced and trained work force that is familiar with the Federal Government's personnel, facilities, and requirements.

Therefore, by the authority vested in me as President by the Constitution and the laws of the United States of America, including the Federal Property and Administrative Services Act, 40 U.S.C. 101 *et seq.*, and in order to promote economy and efficiency in Federal Government procurement, it is hereby ordered as follows:

Section 1. Policy. It is the policy of the Federal Government that service contracts and solicitations for such contracts shall include a clause that requires the contractor, and its subcontractors, under a contract that succeeds a contract for performance of the same or similar services at the same location, to offer those employees (other than managerial and supervisory employees) employed under the predecessor contract whose employment will be terminated as a result of the award of the successor contract, a right of first refusal of employment under the contract in positions for which they are qualified. There shall be no employment openings under the contract until such right of first refusal has been provided. Nothing in this order shall be construed to permit a contractor or subcontractor to fail to comply with any provision of any other Executive Order or law of the United States.

Sec. 2. Definitions.

(a) "Service contract" or "contract" means any contract or subcontract for services entered into by the Federal Government or its contractors that is covered by the Service Contract Act of 1965, as amended, 41 U.S.C. 351 *et seq.*, and its implementing regulations.

(b) "Employee" means a service employee as defined in the Service Contract Act of 1965, 41 U.S.C. 357(b).

Sec. 3. Exclusions. This order shall not apply to:

(a) contracts or subcontracts under the simplified acquisition threshold as defined in 41 U.S.C. 403;

(b) contracts or subcontracts awarded pursuant to the Javits-Wagner-O'Day Act, 41 U.S.C. 46-48c;

(c) guard, elevator operator, messenger, or custodial services provided to the Federal Government under contracts or subcontracts with sheltered workshops employing the severely handicapped as described in section 505 of the Treasury, Postal Services and General Government Appropriations Act, 1995, Public Law 103-329;

Attachment 2

(d) agreements for vending facilities entered into pursuant to the preference regulations issued under the Randolph-Sheppard Act, 20 U.S.C. 107; or

(e) employees who were hired to work under a Federal service contract and one or more nonfederal service contracts as part of a single job, provided that the employees were not deployed in a manner that was designed to avoid the purposes of this order.

Sec. 4. Authority to Exempt Contracts. If the head of a contracting department or agency finds that the application of any of the requirements of this order would not serve the purposes of this order or would impair the ability of the Federal Government to procure services on an economical and efficient basis, the head of such department or agency may exempt its department or agency from the requirements of any or all of the provisions of this order with respect to a particular contract, subcontract, or purchase order or any class of contracts, subcontracts, or purchase orders.

Sec. 5. Contract Clause. The following contract clause shall be included in solicitations for and service contracts that succeed contracts for performance of the same or similar work at the same location:

“NONDISPLACEMENT OF QUALIFIED WORKERS

“(a) Consistent with the efficient performance of this contract, the contractor and its subcontractors shall, except as otherwise provided herein, in good faith offer those employees (other than managerial and supervisory employees) employed under the predecessor contract whose employment will be terminated as a result of award of this contract or the expiration of the contract under which the employees were hired, a right of first refusal of employment under this contract in positions for which employees are qualified. The contractor and its subcontractors shall determine the number of employees necessary for efficient performance of this contract and may elect to employ fewer employees than the predecessor contractor employed in connection with performance of the work. Except as provided in paragraph (b) there shall be no employment opening under this contract, and the contractor and any subcontractors shall not offer employment under this contract, to any person prior to having complied fully with this obligation. The contractor and its subcontractors shall make an express offer of employment to each employee as provided herein and shall state the time within which the employee must accept such offer, but in no case shall the period within which the employee must accept the offer of employment be less than 10 days.

“(b) Notwithstanding the obligation under paragraph (a) above, the contractor and any subcontractors (1) may employ under this contract any employee who has worked for the contractor or subcontractor for at least 3 months immediately preceding the commencement of this contract and who would otherwise face lay-off or discharge, (2) are not required to offer a right of first refusal to any employee(s) of the predecessor contractor who are not service employees within the meaning of the Service Contract Act of 1965, as amended, 41 U.S.C. 357(b), and (3) are not required to offer a right of first refusal to any employee(s) of the predecessor contractor whom the contractor or any of its subcontractors reasonably believes, based on the particular employee’s past performance, has failed to perform suitably on the job.

“(c) In accordance with Federal Acquisition Regulation 52.222-41(n), the contractor shall, not less than 10 days before completion of this contract, furnish the Contracting Officer a certified list of the names of all service employees working under this contract and its subcontracts during the last month of contract performance. The list shall also contain anniversary dates of employment of each service employee under this contract and its predecessor contracts either with the current or predecessor contractors or their subcontractors. The Contracting Officer will provide the list to the successor contractor, and the list shall be provided on request to employees or their representatives.

“(d) If it is determined, pursuant to regulations issued by the Secretary of Labor (Secretary), that the contractor or its subcontractors are not in compliance with the requirements of this clause or any regulation or order of the Secretary, appropriate sanctions may be imposed and remedies invoked against the contractor or its subcontractors, as provided in Executive Order (No.) _____, the regulations, and relevant orders of the Secretary, or as otherwise provided by law.

“(e) In every subcontract entered into in order to perform services under this contract, the contractor will include provisions that ensure that each subcontractor will honor the requirements of paragraphs (a) through (b) with respect to the employees of a predecessor subcontractor or subcontractors working under this contract, as well as of a predecessor contractor and its subcontractors. The subcontract shall also include provisions to ensure that the subcontractor will provide the contractor with the information about the employees of the subcontractor needed by the contractor to comply with paragraph 5(c), above. The contractor will take such action with respect to any such subcontract as may be directed by the Secretary as a means of enforcing such provisions, including the imposition of sanctions for non-compliance: provided, however, that if the contractor, as a result of such direction, becomes involved in litigation with a subcontractor, or is threatened with such involvement, the contractor may request that the United States enter into such litigation to protect the interests of the United States.”

Sec. 6. Enforcement. (a) The Secretary of Labor (Secretary) is responsible for investigating and obtaining compliance with this order. In such proceedings, the Secretary shall have the authority to issue final orders prescribing appropriate sanctions and remedies, including, but not limited to, orders requiring employment and payment of wages lost. The Secretary also may provide that where a contractor or subcontractor has failed to comply with any order of the Secretary or has committed willful violations of this order or the regulations issued pursuant thereto, the contractor or subcontractor, and its responsible officers, and any firm in which the contractor or subcontractor has a substantial interest, shall be ineligible to be awarded any contract of the United States for a period of up to 3 years. Neither an order for debarment of any contractor or subcontractor from further Government contracts under this section nor the inclusion of a contractor or subcontractor on a published list of noncomplying contractors shall be carried out without affording the contractor or subcontractor an opportunity for a hearing.

(b) This order creates no rights under the Contract Disputes Act, and disputes regarding the requirement of the contract clause prescribed by section 5 of this order, to the extent permitted by law, shall be disposed of only as provided by the Secretary in regulations issued under this order. To the extent practicable, such regulations shall favor the resolution of disputes by efficient and informal alternative dispute resolution methods. The Secretary shall, in consultation with the Federal Acquisition Regulatory Council, issue regulations, within 180 days of the date of this order, to the extent permitted by law, to implement the requirements of this order. The Federal Acquisition Regulatory Council shall issue, within 180 days of the date of this order, to the extent permitted by law, regulations in the Federal Acquisition Regulation to provide for inclusion of the contract clause in Federal solicitations and contracts subject to this order.

Sec. 7. Revocation. Executive Order 13204 of February 17, 2001, is revoked.

Sec. 8. Severability. If any provision of this order, or the application of such provision or amendment to any person or circumstance, is held to be invalid, the remainder of this order and the application of the provisions of such to any person or circumstances shall not be affected thereby.

Sec. 9. General Provisions. (a) Nothing in this order shall be construed to impair or otherwise affect:

(i) authority granted by law to an executive department, agency, or the head thereof; or

(ii) functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This order shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This order is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person. This order is not intended, however, to preclude judicial review of final decisions by the Secretary in accordance with the Administrative Procedure Act, 5 U.S.C. 701 *et seq.*

Sec. 10. *Effective Date.* This order shall become effective immediately and shall apply to solicitations issued on or after the effective date for the action taken by the Federal Acquisition Regulatory Council under section 6(b) of this order.



THE WHITE HOUSE,
January 30, 2009.

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